

DEREK RAYCROFT

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Objective

Writing position in the field of journalism and screenwriting.

Education

DeVry University, Sherman Oaks, CA

Graduation: June 2011

Bachelor of Science in Game and Simulation Programming

Cumulative GPA: **3.36**

Los Angeles Mission College, Sylmar, CA

2010-2012

Professional Skills

Software

- Adobe Dreamweaver CS5
- Microsoft Word
- Microsoft Outlook
- Microsoft PowerPoint
- Microsoft Publisher

Operating Systems

- Windows Vista
- Windows XP

Academic Experience

- Participated in several Hands-On Labs during college.
- Reviewed different media for personal website.
- Computer Applications and Multimedia

Employment History

Data Entry

2001-Present

Johannus LA, Sylmar, CA

- Keep data of clients organized and updated
- MyMailList software
- Effectively communicate, in terms of writing, to enter new clients to the system.

Logistics Team Member

2008-Present

Target Corporation, Granada Hills, CA

- Responsible for replenishing the sales floor of any kind of product in a timely manner
- Team-oriented environment
- Keep merchandise organized and accessible
- Quickly and accurately respond to merchandise requests.